

Metropolitan Local Human Rights Committee

Virginia Home for Boys and Girls

8716 W. Broad St.

Richmond, Va. 23294

Bi-Monthly Meeting

July 9, 2013

Minutes

Group B

1. Meeting was called to order by Edward Gerhard, Vice-Chair at 1:15 PM
2. **Introductions** – LHRC members, providers and OHR Advocate introduced themselves

LHRC Member Present:

Edward Gerhard, Vice-Chair

Monique Tinsley, Secretary

Brittany Chadwick, Member

LHRC Members Absent:

Barry Vassar, Chair

Providers Absent:

Family Services Inc.

Others Present:

Michael Curseen, Regional Advocate

Jesse Moore, Moore Cole Group (Group B)

3. **Approval of Minutes for May 14, 2013** – Brittany Chadwick made motion to approve/Monique Tinsley 2nd. Passed
4. **Public Comments** – None
5. **Provider Treasurer's Report** – Tonya Blaine reported the balance on hand is \$4,776.28 as of July 1, 2013. New membership dues should be submitted to Ms. Blaine. Dues reported by Ms. Blaine as outstanding include Each One Counts Youth & Family Services; and River Services.

6. Old Business:

- A. **LHRC Follow-up RE: Corrections to Quarterly Reports for 1st Quarter (January 1, - March 31 2013)**

Group A

- **A Fresh Approach Youth Services** – need to use current form; Pg. 2 – need details for complaint referenced; Pg. 3, question 1 – additional clarification needed. **(Report Received)**
- **Family AriZen** – Pg.2, Complaint Totals – need summarized details for 4 complaints referenced in the report. **(Report Received)**
- **Virginia Family Services** – Pg. 1, missing name of licensing specialist **(Report Received)**

Group B

- **Breaking Barriers in Schools and Communities, LLC** – Pg. 3, question 1 – additional clarification requested; need to use current form. **(Report Received)**

- **REM Virginia** – Pg. 1 – Provider liaison is incorrect; Pg. 3, question 4 – additional clarification requested. **(Report Not Received) – Citation recommended**
 - **Wise Enterprises** – Pg.1 – missing # of clients served this quarter; Pg. 3, question 4 – delete names of individuals **(Report Received)**
- B. LHRC Follow-up RE: Jackson-Feild Homes:** 1) Presentation of Program Level System and Behavioral Support Plan; 2) Participant and Family Handbook – Ms. Debbie Mehl, Program Director – **(Report Received)**
- C. LHRC Follow-up RE: REM Virginia – (Sponsored Residential Services) RE: 1)** Review of Monthly Home Visitation Report; **2)** Review of standing report at each Group B meeting to provide information on REM properties added and discontinued. – **Action Taken: (1)** The LHRC requested that provider submit a written report of all properties added and discontinued at each Group B meeting. Provider reported having no clients or sponsors at this time. **(Report Accepted)**
- D. LHRC Follow-up RE: Family Services of Virginia RE:** Review of Behavioral Intervention Model selected. **(Report Not Received) – Citation recommended**
- E. LHRC Follow-up RE: Virginia Home for Boys and Girls RE:** Review of Corrections to Human Rights Policies and Procedures for Outpatient Services. **(Report Accepted)**
- F. LHRC Follow-up RE: Independent Family Services, LLC – Review of House Rules (Received)**

New Business:

- I. Termination of Affiliation – The Choice Group (Group B) – Mr. Sherman Gifford - Accepted**
- II. Request for Affiliation (Program Expansion) RE:** The Center for Counseling and Community Affairs for the Provision of Outpatient Services in Richmond, VA – Mr. LeMar Bowers – **Request for affiliation (program expansion) accepted.**
- III. Metropolitan LHRC Revised Meeting Dates and Reporting Requirements – Edward Gerhard, Vice-Chair**
- IV. LHRC Provider Attendance Requirement: Mr. Edward Gerhard, Vice-Chair**
- V. LHRC Requests for Review of Documentation: Mr. Edward Gerhard, Vice-Chair**
- VI. Quarterly Report for Period April 1, 2013 – June 30, 2013 (2nd Quarter)**

GROUP A

- 1. A Fresh Approach Youth Services
- 2. All Family Matters, Inc. – **(F)**
- 3. Committed Counseling Program – **©**
- 4. Commonwealth Clinical and Consulting Services
- 5. District 19 CSB – **©**
- 6. Each One Counts Youth and Family Services – **©**
- 7. Families In Care Intervention Services – **©**
- 8. Family AriZen – **©**

9. Independent Capacity Systems
10. Independent Family Services, LLC – **(F)**
11. Innovative Family Services
12. J & G House of Beginnings, LLC - – ©
13. Moore Cole Group Home – **(F)**
14. River Services – ©
15. Virginia Family Services

GROUP B

16. Breaking Barriers in Schools & Communities – ©
17. Family Services, Inc. – © **(A)**
18. Jackson-Field – ©
19. M.I.N.K.S. Youth & Family Services
20. Omega II Therapeutic Afterschool, Inc. – ©
21. Restoring Youth Alternatives – ©
22. REM Virginia (Sponsored Residential) **(F)**
23. Saving Lost Souls, Inc. – ©
24. Stepping Stones Towards the Future, LLC **(F)**
25. The Center for Counseling and Community Affairs – ©
26. Virginia Home for Boys and Girls Intensive In-Home – ©
27. Wise Enterprises – ©
28. Youth Builders, LLC **(F)**

(F) = Follow-up requested; © = Citation recommended for no documentation; (A) Citation recommended for no attendance

VII. Human Rights Report:

Virginia Office for Protection and Advocacy (VOPA) Public Input Survey – Mr. Curseen distributed and commented on the VOPA survey

VIII. Secretary's Report: 12 of 13 Group B affiliates attended today's meeting. Affiliates Absent: Family Services, Inc.

IX. Next Meeting: September 10, 2013 (Group A) – No Quarterly Report Due

X. Adjournment